

**MINUTES OF THE REGULAR MEETING OF THE  
FLORIN RESOURCE CONSERVATION DISTRICT  
BOARD OF DIRECTORS**

**Tuesday, January 16, 2024**

The regular meeting of the Florin Resource Conservation District Board of Directors was called to order at 6:30 p.m. by Chair Tom Nelson at 9829 Waterman Road, Elk Grove, CA.

**Call to Order, Roll Call, and Pledge of Allegiance.**

Directors Present: Tom Nelson, Paul Lindsay, Lisa Medina, Elliot Mulberg, Sophia Scherman  
Directors Absent: None  
Staff Present: Bruce Kamilos, General Manager; Patrick Lee, Finance Manager/ Treasurer;  
Travis Franklin, Program Manager; Stefani Phillips, Human Resources  
Administrator/Board Secretary; Donella Murillo, Finance Supervisor; Ben  
Voelz, Associate Engineer; Amber Kavert, Human Resources Technician  
Staff Absent: None  
Associate Directors Present: Kim Martin, Robert Stresak  
Associate Directors Absent: None  
General Counsel Present: Andrew Ramos, Bartkiewicz, Kronick & Shanahan  
Consultants Present: Trevor Joseph, Regional Water Authority

**Public Comment**

No comment.

**1. Proclamations and Announcements**

Nothing to report.

**2. Consent Calendar**

- a. Minutes of Special Board Meeting of December 12, 2023
- b. Accounts Payable Check History – December 2023
- c. Board and Employee Expense/Reimbursements – December 2023
- d. Active Accounts – December 2023
- e. Bond Covenant Status for FY 2023-24 – December 2023
- f. CASH - Detail Schedule of Investments– December 2023
- g. Consultants Expenses – December 2023
- h. Major Capital Improvement Projects – December 2023

MSC (Medina/Scherman) to approve Florin Resource Conservation District Consent Calendar items a-h. 5/0: Ayes: Lindsay, Medina, Mulberg, Nelson, and Scherman.

**3. Florin Resource Conservation District Election of Officers - 2024**

Board Secretary Stefani Phillips presented the item to the Florin Resource Conservation District (District) Board of Directors (Board).

In summary, each year, the Board elects a Chair and Vice-Chair to serve as officers of the Board for a period of one (1) year or until successors are elected.

Director Sophia Scherman nominated Director Elliot Mulberg for Chair. Director Lisa Medina seconded.

Director Paul Lindsay provided a substitute motion, nominating Director Tom Nelson for Chair. Director Nelson seconded.

MSC (Lindsay/Nelson) to nominate Director Tom Nelson as Chair. 3/2: Ayes: Lindsay, Medina and Nelson. Noes: Mulberg and Scherman

Director Nelson nominated Director Lindsay as Vice-Chair. Without a second, the motion died.

Director Lindsay nominated Director Mulberg as Vice-Chair. Director Medina seconded.

MSC (Lindsay/Medina) to nominate Director Elliot Mulberg as Vice-Chair. 5/0: Ayes: Lindsay, Medina, Mulberg, Nelson and Scherman

#### 4. **Sacramento Regional Water Bank**

General Manager Bruce Kamilos gave background on the item before introducing Trevor Joseph from Regional Water Authority (RWA) to present a PowerPoint on the Sacramento Regional Water Bank.

In summary, Phase 2 of the Sacramento Regional Water Bank Project (Water Bank) development is currently underway. Mr. Kamilos serves as an RWA board member and has been attending the monthly Water Bank committee meetings to stay informed of its progress. However, since the District has not paid its Phase 2 participation fee of \$25,000 for the Water Bank, the General Manager has mainly attended the meetings as a listener to better understand how the Water Bank will ultimately function.

Trevor Joseph, RWA Technical Services Manager, gave a presentation on the Water Bank to the Board to provide a greater understanding of how the Water Bank will function. He also explained how the Water Bank would benefit the groundwater basin that underlies the Elk Grove Water District (EGWD) service areas. Staff recommended that the Board approve EGWD's participation in the Water Bank, which would require becoming current on its balance owed for Phase 2 water bank development costs.

A large discussion followed.

MSC (Lindsay/Medina) to approve the Elk Grove Water District's participation in the Sacramento Regional Water Bank, which would require becoming current on its balance owed of \$25,000 for Phase 2 water bank development costs. 5/0: Ayes: Lindsay, Medina, Mulberg, Nelson, and Scherman.

#### 5. **Florin Resource Conservation District Committee Appointments and Outside Agency Representation - 2024**

Ms. Phillips presented the item to the Board, providing various committees and various outside agency representation.

The District committees are as shown:

**Conservation Committee – FRCD:**

**Sophia Scherman  
Elliot Mulberg**

**Infrastructure Committee – EGWD:**

**Lisa Medina  
Paul Lindsay**

The outside agency representation are as shown:

**ACWA/JPIA – Representative of EGWD**

**Tom Nelson  
Bruce Kamilos (alternate)**

**California Special District Association (CSDA)**

**Elliot Mulberg**

**Regional Water Authority (RWA) Board of Directors**

**Tom Nelson  
Bruce Kamilos**

**Sacramento Central Groundwater Authority (SCGA)**

**Bruce Kamilos  
Tom Nelson (alternate)**

MSC (Scherman/Medina) to keep the current Florin Resource Conservation District Committee appointments and the Outside Agency Representation the same. 5:0 Ayes: Lindsay, Medina, Mulberg, Nelson, and Scherman.

**6. Elk Grove Water District Fiscal Year 2023-24 Quarterly Operating Budget Status Report**  
Finance Manager Patrick Lee presented the item to the Board.

In summary, revenues collected through the second quarter of the fiscal year total \$9,000,896 which is 54.89% of the \$16,396,704 annual budget. The revenues are \$401,404 or 4.67% above the same quarter of the prior year due to an overall increase in consumption for the months of July through September 2023 and a 2.0% revenue rate increase that went into effect January 1, 2023.

**7. Elk Grove Water District Fiscal Year 2023-24 Quarterly Capital Reserve Status Report**  
Mr. Lee presented the item to the Board.

In summary, through the second quarter of Fiscal Year 2023-24, the District expended \$971,875 for capital projects leaving a remaining total reserve balance on December 31, 2023 of \$16,552,068.

**8. Amendment to the Florin Resource Conservation District/Elk Grove Water District Ordinance – Provisions of Water Service**

Mr. Lee presented the item to the Board.

In summary, staff completed a review and update of the District's Ordinance – Provisions of Water Service. Staff added minor clarifying language throughout the Ordinance and made certain changes to the provisions specifically related to restoration of discontinued water service for payments received after hours or during the weekend as well as the approval requirements for any changes made to the District's Standard Construction Specifications.

MSC (Medina/Lindsay) to adopt Ordinance No. 01.16.24.01, amending Ordinance No. 09.18.19.01, Exhibit A: Florin Resource Conservation District/Elk Grove Water District Ordinance – Provisions of Water Service. 5:0 Ayes: Lindsay, Medina, Mulberg, Nelson, and Scherman

**9. Advanced Meter Infrastructure Project Grant Application**

Program Manager Travis Franklin presented the grant application to the Board.

In summary, the Bureau of Reclamation WaterSMART: Water and Energy Efficiency Grant (WaterSMART Grant) provides funding for projects that result in quantifiable water savings, implement renewable energy components, and support broader sustainability benefits with a minimum 50 percent funding match. To take advantage of the WaterSMART Grant, staff is in the process of finalizing a grant application for an Advanced Meter Infrastructure (AMI) project estimated to cost \$2,731,436.95, with District funding \$1,381,436.95 and \$1,350,000 coming from the WaterSMART Grant. If selected, the District would enter into an agreement with the U.S. Department of the Interior, Bureau of Reclamation under the WaterSMART: Water and Energy Efficiency Grants for Fiscal Year 2024 and Fiscal Year 2025.

This AMI project will install 13,000 smart points connected to all District water meters, two (2) long-range radio base stations and software integration to connect the water usage data to a customer portal and the District's utility billing software. AMI will provide real-time water-consumption data allowing customers to manage their water usage and detect leaks as they occur. With an estimated 9% reduction in water use from this project alone, the District will be primed and ready to help the water conservation efforts in California.

MSC (Lindsay/Medina) to adopt Resolution No. 01.16.24.01 endorsing the submission of a grant application for the WaterSMART: Water and Energy Efficiency Grants for Fiscal Year 2024 and Fiscal Year 2025 opportunity. 5:0 Ayes: Lindsay, Medina, Mulberg, Nelson, and Scherman

#### **10. General Manager's Report**

Mr. Kamilos presented the item to the Board. Mr. Franklin provided the conclusion comments of the Legislative Analyst's Office (LAO) report titled "Assessing Early Implementation of Urban Water Use Efficiency Requirements".

#### **11. Elk Grove Water District Operations Report – December 2023**

Mr. Kamilos presented the EGWD Operations Report – December 2023 to the Board.

Mr. Kamilos provided information on the Unidirectional Flushing Program the District is in the process of completing in Service Area 1. Director Scherman asked about providing customers with a waiver before District staff enters a customer's premises. Staff will create a waiver.

#### **12. Directors Comments**

Chair Nelson would like to establish a research committee to look into reducing election costs. He asked that Vice-Chair Mulberg assist him in creating it.

Adjourn to Regular Board Meeting on February 20, 2024.

Respectfully submitted,



Stefani Phillips, Board Secretary

AK/SP